

HCHCIC

ACE Integration
Head Start

PARENT
HANDBOOK



2017 2018

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HCHCIC
ACE Integration
Head Start

September 2017

Dear Parent(s):

We are thrilled that you have chosen our school as your child's first introduction to their formal education. Head Start sees parents as the primary educator and we will work together with you to provide the most memorable and quality experience for you and your child.

We hope that you will volunteer and participate in the many activities available at the center. Parent participation is a mandatory and integral part of a Head Start program.

If you have any questions or concerns at any point during your time at ACE, please don't hesitate to contact your child's Teacher, Family Worker or any member of Administration.

Welcome to Ace Integration Head Start! We look forward to a great year together.

Respectfully yours,



Frank Alvarado
Executive Director



Lydia Williams
Assistant Director

Denise Ramos
Educational Director



Mission Statement

ACE (Acceptance of Self and Others, Creativity, and Ecology) Integration Head Start seeks to be an agent of change to families from Bushwick and beyond by providing a high quality bilingual early childhood education, based on the Reggio Emilia philosophy, and a social service program, for children of all abilities and their families so that they are encouraged to lead self-reliant and productive lives.

ENTERING THE PROGRAM....

Transition from home to Head Start

Our competent Head Start staff is committed to helping you and your child adjust to his/her new life and first school experience. Our Family Workers will assist you with this process.

You may be asked to remain in the room with your child for a short time. As your child becomes comfortable, you will be encouraged to gradually remove yourself from the child's play area. This may take several days. Eventually, you will leave the room and tell your child that you are going to a room for parents. We all must remember that we want every child to feel that he/she is competent and can function for a time without "mommy" or "daddy".

Before your child leaves Head Start, he/she will learn how to transition from activity to activity, move to a new classroom, and get ready for public school. Growing up is not easy, but with the proper support system, our children will succeed.

ACE INTEGRATION HEAD START believes that:

Parents play a primary role in a child's development and education.

In a safe, engaging, nurturing, enjoyable and secure learning environment for all children will promote learning.

Every child in the program will be treated as a "unique" individual who is respected for his/her uniqueness and diversity.

HEAD START HISTORY

In 1965, Lyndon B. Johnson launched Project Head Start as an eight-week summer program designed to help break the cycle of poverty by providing preschool children of low-income families with a comprehensive program to meet their emotional, social, health, nutritional, and psychological needs.

Head Start currently serves almost one million children and their families nation-wide in urban and rural areas, including migrant and Native-American communities.



PROGRAM HOURS

8:00 a.m. – 4:00 p.m.



SCHEDULE

Our School hours are from 8:00 a.m. – 4:00 p.m. Children may not be in the building before 8:00 a.m. or after 4:00 p.m. If you have an emergency, it is your responsibility to contact your Family Worker with alternate arrangements for your child's pick up.

ABSENCES

Regular attendance is crucial to your child's success and we encourage you to make every effort to bring your child to school. Please call the center and/or Family Worker if your child is going to be absent. . If a child is absent for 2 weeks or more and the center has not been able to contact the parent after repeated calls, it will be assumed that the family has voluntarily dropped the child from the program.

LATENESS

Lateness is greatly discouraged! If you arrive after 8:35 a.m., you must bring your child to your Family Worker to get a late pass. These passes will help monitor lateness and will be kept in your child's folder. While lateness may on occasion be necessary, being prompt helps promote stability and facilitates better classroom routine. If you bring your child late, you will be given your child's breakfast (or lunch, if later) and asked to feed them in the atrium so that the Teacher may continue lessons with the other children.

CLOTHING

Please dress your child in casual, comfortable clothes that will very likely get dirty during the day. Remember that dirty clothes are a sign of real involvement in school fun! All children are required to have at least one complete change of clothes and one extra sheet at all times because "accidents" can happen.



All clothing should be marked with the child's name. Children grow, and seasons change. Therefore, it is important to see that the clothing in the classroom fits the child and is seasonably appropriate. Staff may, at times, purchase small items of clothing in for the children as necessary. If you would rather not participate in this, please inform your Family Worker.

JEWELRY POLICY

Children should not come to school with jewelry. They are a choking hazard. We are not responsible for loss or damage.

NUTRITIONAL MEALS



Children will be served breakfast, lunch and a snack. Our meals are nutritionally complete and USDA approved. We try to introduce new foods to the children as much as possible.

Please inform us of any food allergies your child has and provide a doctor's note indicating the allergy and possible reaction. All lactose allergies must be documented with a doctor's note. Religious guidelines will be respected with a parent note.

BIRTHDAY PARTIES and FAMILY CELEBRATIONS



While we actively encourage parents to get involved with their classrooms, we set guidelines to promote good nutrition and food safety.

All classroom celebrations will be held only AFTER naptime. Naptime should not be cut short in order to begin a party early.

The regular Head Start Snack must also be served.

All staff must monitor what is being brought in for children. (see list of appropriate/inappropriate food/beverages)

No foods or candies with NUTS or SEEDS (e.g. peanut butter, candy bars with nuts, cookies made with nuts or peanut butter cookies, etc.) can be brought into the center due to the risk of life-threatening allergic reactions.

If there are an excessive number of birthdays to be celebrated in one month, parents may be asked to combine parties, so as to limit the amount of sweets and classroom schedule disruptions.

Only two items maximum from the following list should be brought to each child's party.

Choose 2 of the following Groups:	PROHIBITED	Allowed/ Alternative	
Beverage	Soda	100% Fruit Juice	
	Fruit Drinks	-6 oz. maximum	
	Whole Milk	1% Chocolate Milk	
Dessert Item	Small candies	Fruit Leathers	
	Chewing Gum		
	Large Cupcakes or Cookies		Small Cupcakes
			Muffins (banana or chocolate chip muffins)
			Small Cookies
		Birthday Cake	
Snack Food	No Fried Foods (potato chips, pork rinds)	Pretzels or Goldfish	
Fruit or Vegetable	Nothing Fried	Fruit-Kabobs Apples w/Caramel Dip Veggies and Ranch Dip	

PROHIBITED FOOD

The following foods are prohibited for our children at all times:

- Popcorn
- Soda
- Hard or sticky candy
- Hotdogs
- Nuts/seeds
- Chewing Gum
- tomatoes
- Whole Grapes or cherries

meat, cheese, hard fruits and veggies must be cut into pieces no larger than 1/2 in x 1/2 in pieces.

Any food requiring refrigeration must stay cold until served.

OTHER PARTY IDEAS

Remember that a party can involve other special treats such as playing a special game with small prizes, reading to the children, donating a book to your child's classroom, etc. A birthday celebration does not have to revolve around food.

ALLERGIES



If your child has a food allergy, please let your Family Worker or a Director know what

Substitutions are allowed. All allergies and food substitutions must be documented with a doctor's note.

INGREDIENTS

All homemade goods MUST be set up and presented with an index card listing all ingredients.

WAIVER

All parents agree to waive any and all claims against ACE Integration Head Start for any food not prepared by any employees or agents of ACE Integration Head Start.

NAPTIME



All children will be provided with a cot for naptime. Please send them with a labeled full set of sheets (top and bottom) and a blanket. We will send these home with your child every Friday for washing and ask that they return with your child on Monday. All sheets will be sent home earlier for washing if they are soiled and we ask that they are returned the next day.

ESCORT RELEASE POLICY

CHILDREN WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS. Children will only

be released to persons who have been given authorization, and who are listed on the Emergency Pick Up Form. Anyone authorized to pick up your child must be 18 years of age or older. Please keep your Emergency Pick Up form current. We will request photo identification.

FIELD TRIPS and PERMISSION SLIPS



Permission slips for field trips will be distributed two or three weeks before the trip date. All permission forms must be signed by the parent and returned by the due date. Some trips require a count of all who will attend, which is why it is important to return permission forms by the due date. If permission forms are not returned by the due date, your child may be excluded from that particular field trip.

Parents will rotate accompanying their child on field trips, so that everyone has the opportunity to attend. Field Trips may require parent participation so that your child may participate. This is done to ensure a safe environment for all of the children. If a child will not attend a field trip he/she may still come to school. They will be assigned to another classroom for the day.

Staff will prepare the children for each trip by reviewing and rehearsing safety precautions, the buddy system, behavior expectations and emergency procedures. A Director, Teacher or Family Worker will be designated as the Trip Coordinator and will be given the responsibility of carrying the first aid kit and the list of children attending the field trip.

Identification tags will be prepared for all children, which include the name of the Center and the phone number. **No children other than those with signed permission slips may attend the trip.** A child arrives at school without a signed slip, they will be sent home or given to another class for the day. If there are unused tickets, other children may attend last minute if their parents sign a permission slip. **Under no circumstances are we allowed to take children out of the center without a signed permission slip from the parent.**

Other than the family trip sponsored by the Center in the summer, only children from our program may attend. Staff children and siblings of students may NOT

attend the trip, except for a family trip. The staff will create checkpoints and stop frequently to count the children AND call out their names. Staff may not use their cell phones other than in case of emergency. No private vehicles may be used.

For walking trips, staff will inform a Director of all of the details and get approval. They MUST also sign in and out and leave a cell phone number.

In case of inclement weather, a decision will be made whether or not to cancel before 6:30am on the day of the trip by a member of Administration. If cancelled, the center will try to reschedule the trip for the next available date and the Family Worker will call the parents to let them know that the trip has been cancelled. If the trip is not cancelled, the Family Workers will also call the parents to tell them that the trip is going on as scheduled.

PARENT TEACHER CONFERENCES



Our center conducts Parent/Teacher Conferences twice a year. During conferences, a child's accomplishments are shared, developmental profiles are reviewed and goals are set for the child. This is an opportunity for both parents and teachers to share important information. We hold conferences both in the mornings and in the early evenings to accommodate all schedules. You are also welcome to request a conference at any other time of the year.

HOME VISITS



We know that parents are the primary educators of their children. Therefore, a Teacher and a Family Worker will visit the home two times during the school year. We believe that to truly know a child, we must know his or her environment. Home visits are planned and conducted based on the convenience, need and desires of a family. A parent and the child must be in the home when these visits are conducted. These visits are required under our Head Start grant.

SNOW DAYS



If the NYC Board of Education closes, we will automatically close. However, if we close the center on other days, we will try to contact you. We will change the outgoing message on our main phone line to record our closure.

CURRICULUM

Since 1995, ACE Head Start has been involved in exploring the Reggio Emilia approach as the early childhood curriculum for our program. Reggio Emilia is a

small town in Italy rich in art and architecture, agriculture, industry and tourism. In the 1950's, educators and parents became aware of the increased importance of early childhood education. As a result, the Reggio Emilia method was founded by Louis Malaguzzi.

The Reggio philosophy is based on the following: A respectful image of each child having the potential to be competent and capable; The role of the Teacher as co-researcher and co constructor in the learning process; The child's role in creating knowledge via exploration; The importance of the school environment as a source of well-being and educational force; The use of a wide range of media and materials to foster self-expression, learning and communication; The inter-relationship of children, parents and Teachers; The value of collaboration among all participants in an educational system; and the relationship between school and community.

The philosophy of The Creative Curriculum is that young children learn best by doing. The Creative Curriculum is built on theories of development in young children and that all children learn through active exploration of their environment, therefore the environment plays a critical role in learning.

INTERDISCIPLINARY REFERRAL

The ACE Integration Head Start Interdisciplinary Referral Policy insures that any child, parent, or staff member in need of assistance receives adequate support from the interdisciplinary team within a timely manner.

SHOWING AFFECTION



Staff are encouraged to hug the children when they do well or are feeling sad. In addition, children are allowed to sit on their Teacher's laps for short intervals. A child will often respond easier, focus and/or become more aware when bonding physically with their Teachers.

FAMILY AND COMMUNITY PARTNERSHIPS

The Family Workers develop a close, professional relationship with the families in the program. As a team, goals can be met. The Family Partnership Agreement describes family goals, responsibilities, timetables, and strategies for achieving these goals. Our Family Service staff are aware of the resources in the community and assist with needed referrals and/or emergency assistance. They also serve as the link between families and the communities and in the development of partnerships that will empower families to be effective advocates for their children and the community.

CONFIDENTIALITY



Families have the right to the protection of their personal information. Children's files are kept in locked file cabinets. Only Head Start staff, consultants and authorized state agencies have access to them. Parents are prohibited from reviewing records other than those of their own children. No information will be released to anyone outside the program without written consent from the family, except in reporting suspected child abuse and neglect cases.

PARENT INVOLVEMENT



If children are to reach their fullest potential, families must have an opportunity to influence the character of programs, which affect the development of their children. Parents of enrolled children are automatically members of their child's classroom committee. We strongly urge you to attend orientation and elections for the committees, which are held every fall. Every parent will have an opportunity to become a part of the governing body. You will be responsible for policy and decision-making, advocating for your family, and reaching out to community members and developing partners. Parent involvement is heavily valued and encouraged!

DELEGATE AGENCY POLICY COMMITTEE (DAPC)

The DAPC is a decision-making group, which allows parents and community members to play a meaningful role in determining the nature and direction of the program. Parents do not need any experience to be on the Policy Committee, training is provided. Meetings are held once a month at a time that is convenient to committee members.

Members of the DAPC:



1. Work in partnership with the Director and staff to establish overall policies and procedures for the Head Start program, in conjunction with the Sponsoring Board.
2. Serve as a link between public and private organizations and the community it serves.
3. Have the opportunity to initiate suggestions and ideas for program improvement and to receive a report on action taken by the agency with regard to its recommendations.
4. Plan, coordinate and organize activities for parents with the assistance of staff.
5. Assist in communicating with parents and encourage their participation in the program.

6. Aid in recruiting volunteer services from parents, community residents and community organizations, and assist in mobilization of resources to meet identified needs.

VOLUNTEER REQUIREMENTS



All Parents who would like to volunteer in the classroom and on trips must get a physical and TB test (See family service staff for forms). Parents that volunteer in the classroom are given

first preference to go on trips.

We are committed to providing opportunities for parents to volunteer in our program. Parents may volunteer in the classrooms, kitchen, or offices. We would like to see at least one volunteer in each classroom every day. You can volunteer as many times as you wish and for as much time as you can give. (Even 10 minutes can make a difference). By volunteering you learn, discover, and practice new or existing skills. As a volunteer, you contribute to the program and show your children that you actively care about them and their education. You also gain life experience which can be included on a resume when applying for a job or count as credit when pursuing a college degree.

Active volunteers are given first preference when we are in need of paid substitutes.

Here are some tips to remember when volunteering:

Be dependable and arrive as planned.

Do not use this time to conference with the teacher.

Keep any information you may have learned about the children confidential.

Do not discuss children away from the classroom or in front of other staff or parents.

Follow the Teacher and Assistant's lead in how to work with children and activities.

If you disagree with something that has happened during the day, wait until the day is over to discuss it with the Teachers.

Sign and fill out the volunteer sheet each time you volunteer.

Plan to attend the parent workshop on volunteering in the classroom that will be offered at the beginning of the year.

SUBSTITUTES



Parents are encouraged to apply for a position as a substitute for any open staff position. All qualified parents will be given first preference in hiring.

FUNDRAISING



Parents MAY raise money for a specific item/trip, etc., but may NOT mention the Head Start's name. Head Start staff cannot participate in any way, unless they volunteer during non-work time. No Head Start resources (i.e. facilities, equipment) may be used, other than accommodating a fundraiser during non-Head Start hours (with approval from Administration)

If money is raised under Head Start auspices (i.e. the Head Start's name is being used as party of the effort), then the money will be deposited into the bank account of the Head Start and will be used as a part of the Head Start annual budget for purposes consistent with the Head Start grant. Parents may continue to donate special items to the classrooms, **not including cash**. Such donations will be completely voluntary, and be considered in-kind donations to the Head Start. **Parents may not solicit money, dues, stipends, etc.**

COMMUNICATION



Our center maintains an open-door policy. Parents are always welcome. To assist with communication with other parents, your phone number will be given to other parents in your classroom. If you are uncomfortable with this, please inform your Family Worker within the 1st month of receiving this booklet and we will keep your number private.

Every month, you will receive a monthly calendar to keep you informed of any special events or dates, in addition to weekly flyers or notices.

Please check your child's back pack daily to learn of important announcements. Notices will also be posted for parents outside classrooms. We need your email address to add to our email list. We will communicate with you in your primary language or thru an interpreter.

CHILDREN'S BACK PACK

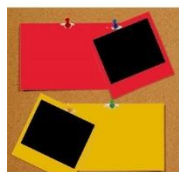


Please provide your child with a book bag so that we can send home flyers. Please look inside this bag and communication notebook every day. Return all messages in a timely manner.

PHOTOGRAPHS

Parents will sign a permission slip before their child's picture is displayed or published.

PARENT BULLETIN BOARD



There is a parent bulletin board on the first floor of the main building, on the side of the Sunshine Room. Please check there for any reminders, notices, flyers for meetings, etc. If you prefer emails, please provide email address.

RIGHTS OF NON-CUSTODIAL PARENTS



Mailings and emergency contacts will be as directed by the custodial parents. All parents are encouraged to attend conferences and other functions but it is the responsibility of the custodial parent to inform the non-custodial parent.

However, we will send notices directly to the non-custodial parent if provided with an address. Without an official custody or restraining order on file, the center must legally grant both parents access.

CHILD ABUSE/MANDATED REPORTERS



All Head Start employees are mandated reporters of suspected child abuse under New York law. Failure to comply is punishable by fine, imprisonment, and/or termination of the program.

EMERGENCY PLANS



ACE Head Start staff is prepared at all times for an emergency evacuation of the center. If we evacuate the children for any reason, we will either be at:

ACORN High School, 1396 Broadway

**Or the staging area for Bushwick {in case of large scale emergency} IS
291, rear yard {231 Palmetto and Wilson}**

Your Family Worker will call you to alert you that we are being evacuated and we will change the outgoing phone messaging system. If we cannot reach you and you do not find us at the center, please go first the staging area for Bushwick. We will stay with your children until you can pick them up.

In case of a tornado or chemical attack, we will be closing down the school and "sheltering in place". In this event, no one will be allowed in or out of school. We will call you to alert you of this and change the outgoing phone messaging system.

PARENT COMPUTER



The parent has full-time access to a computer in the staff/parent lounge. The computer lounge for parents only. However, please do not store large documents on the computer.

FIRST AID



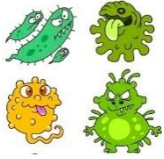
Parents will be notified of any incident requiring the administration of first aid to their child. At least 20 staff members have a current Pediatric First Aid and CPR Certificate.

MEDICINE ADMINISTRATION



ACE asks parents to disseminate all medications at home. However, any children in need of emergency medication may receive it at school from someone who is a certified staff member. All medication may only be administered on physician's instructions. A parent or legal guardian must sign a written consent prior to each episode of the administering. We will only apply sunscreen or bug spray (supplied by you) with your written permission.

MEDICALS/IMMUNIZATIONS



All children must have a current medical on file to be in attendance at the center.

ILLNESSES

A child's illness must be reported to the school. All parents will be notified if your child has been exposed to a contagious disease. A doctor's note will be required if a child is absent for three (3) days. Any child who has been sick overnight with coughing, sneezing, excessive mucous, diarrhea or nausea should not return to school the following day.

IMMUNIZATIONS

Immunizations – (This has to be updated-due to new regulations) It

should read ...



As per NYC Department of Health, all children **must have** all required immunizations to begin pre-school . These include DTAP , Polio, MMR , Varicella, Hepatitis A , Hepatitis B , PCV (Pneumococcal Disease) Hib- (Haemophilus Influenza type b) and Rotavirus.

Please provide proof to your Family Worker or Teacher.

LICE



Please check your child daily for head lice. Small nits are hard to see and can hatch overnight. You cannot bring your child to school if your child has lice or nits. If a staff member finds lice or nits, you will be contacted and asked to pick up your child.

EMERGENCY INFORMATION CARDS



***It is extremely important that every parent maintains up-to-date emergency information for themselves and authorized emergency contacts.** In an emergency situation, current information will make all the difference should we need to contact you regarding your child. Please make sure to notify the Family Service Office of all necessary information and any contact changes.

DISCIPLINE

The staff does NOT use corporal punishment or abusive language. Limits are set and reinforced for children to learn acceptable behavior. Parents are encouraged to discuss discipline methods with the staff. We strive for a friendly, safe and cooperative social environment.

The center is a safe place for children. Parents must refrain from spanking or abusive language in the center.

IN-SERVICE DAYS

Approximately one day a month, school may be closed for staff development. These days will be indicated on your monthly calendars as "in-service days". It

is a Federal requirement that staff receive ongoing training. We will try to provide you with as much notice as possible.

SAFETY

This agency provides a safe environment for every child.

Children will not be released to anyone who appears to be intoxicated or on drugs. Parents are not permitted to roam hallways during school hours.

Children are not to be picked up later than the scheduled dismissal time. Parents must notify the center if they are running late due to an emergency situation.

In order for the child to be released to someone other than the official designee parent/guardian must call the school and speak to the Family Worker or Director. In addition, the individual must bring a letter signed by the parent/legal guardian authorizing him/her to escort his/her child to or from the center along with some identification bearing his/her name, address, and a photograph. A telephone call is then made to the parent/legal guardian for verification.

If an unfortunate escort arrives at the center to pick up a child and the school has not been notified, the child will not be released. Escort lists must be continuously updated.

RULES OF CONDUCT



No physical confrontation or threats are allowed to a child, another parent, or staff.

Rude and/or foul language will not be permitted anywhere in the center.

No one will be permitted into the center with weapons and/or drugs.

No one will be permitted into the center under the influence of drugs and/or alcohol.

Threatening the safety of children will not be tolerated.

Smoking is not permitted within 10 feet near the premises.

Coercing or enticing others to limit work performance or engage in and practice any violation of center rules will not be tolerated.

Gossip may damage the professional or personal reputation of a parent or staff member, child or the agency will not be tolerated.

Anyone violating these rules can and will be subject to banishment from the premises.

Violators banned from entering the center will have to make alternate arrangements for the drop-off and pick-up of their children. The Parent Committee will decide the length of the suspension.

MY RESPONSIBILITIES AS A HEAD START PARENT

To learn as much as possible about the program, and to participate in policy decisions.

To accept HEAD START as an opportunity through which I can improve my life and my children's lives. To take part in the classrooms as an observer, volunteer worker or a paid employee and to contribute my services in whatever way I can toward enrichment of the total program.

To provide parent leadership by taking part in elections, explaining the program to other parents and encouraging their full participation.

To welcome Teachers and staff into my home to discuss ways in which parents can help their children's development at home in relation to school experience.

To work with Teachers, staff and other parents in a cooperative way.

To guide my children with firmness, this is both loving and protective.

To offer constructive criticism of the program, to defend it against unfair criticism and to share in evaluating it.

To take advantage of programs designed to increase my knowledge about child development and my skills in areas of possible employment health, education, and recreation for all.

To bring my child to school daily and on time.

MY RIGHTS AS A HEAD START PARENT

- ✓ To take part in policy decisions affecting the planning and operation of the program.
- ✓ To help develop adult programs, this will improve daily living for my family and me.
- ✓ To be welcomed in the classrooms.
- ✓ To choose whether or not I participate without fear of endangering my child's rights to be in the program.
- ✓ To be informed regularly about my child's progress in Head Start.
- ✓ To be always treated with respect and dignity.
- ✓ To expect guidance for my child from Head Start teachers and staff that will help his/her total individual development.
- ✓ To be able to learn about the operation. of the program, including the budget and the level of education and experience required to fill various staff positions.
- ✓ To take part in planning and carrying out programs designed to increase my skill in areas in possible employment.



ACE Interation Head Start

Telephone: 718-443-3917

Fax: 718-452-6459

Family Workers

Lydia Williams : 718-443-3917 ext. 211

E-mail: Lydia.Williams@aceintegration.org

Barbara Utendahl: 718-443-3917 ext. 228

E-mail: Utendahl@aceintegration.org

María Pérez: 718-443-3917 ext.208

Website: <http://aceintegration.org/>

Twitter: <https://twitter.com/ACEHS1419>

Facebook:

<https://www.facebook.com/Hospital-Clinic-Home-Center-ACE-Integration-Head-Start-1039333362753437>

USDA Non-Discrimination Statement

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal and, where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

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Individuals who are hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

Persons with disabilities who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

USDA is an equal opportunity provider and employer.

ACE INTEGRATION HEAD START
2017-18 SCHOOL CALENDAR

TUESDAY, JULY 4, 2017
INDEPENDENCE DAY (NO SCHOOL)

MONDAY, JANUARY 15, 2018
MARTIN L. KING DAY (NO SCHOOL)

FRIDAY, SEPTEMBER 1, 2017
PROFESSIONAL DEVELOPMENT DAY

THURSDAY, FEBRUARY 8, 2018
PROFESSIONAL DEVELOPMENT TS

MONDAY, SEPTEMBER 4, 2017
LABOR DAY (NO SCHOOL)

MONDAY, FEBRUARY 19, 2018
HOLIDAY (PRESIDENT'S DAY)

TUESDAY, SEPTEMBER 5, 2017
PARENT ORIENTATION

TUESDAY, FEBRUARY 20, 2018
HOME VISIT (NO SCHOOL)

WEDNESDAY, SEPTEMBER 6, 2017
PARENT ORIENTATION

THURSDAY, FEBRUARY 22, 2018
PROFESSIONAL DEVELOPMENT DAY

THURSDAY, SEPTEMBER 7, 2017
FIRST DAY OF SCHOOL

FRIDAY, FEBRUARY 23, 2018
PROFESSIONAL DEVELOPMENT DAY

WEDNESDAY, SEPTEMBER 20, 2017
PROFESSIONAL DEVELOPMENT TS

FRIDAY, MARCH 30, 2018
GOOD FRIDAY (ELECTION DAY) (NO SCHOOL)

FRIDAY, OCTOBER 20, 2017
HOME VISIT (NO SCHOOL)

MONDAY, APRIL 2, 2018
PROFESSIONAL DEVELOPMENT DAY

WEDNESDAY, NOVEMBER 22, 2017
PROFESSIONAL DEVELOPMENT TS

TUESDAY, APRIL 3, 2018
PROFESSIONAL DEVELOPMENT DAY

THURSDAY, NOVEMBER 23, 2017
THANKSGIVING (NO SCHOOL)

WEDNESDAY, APRIL 4, 2018
PROFESSIONAL DEVELOPMENT DAY

FRIDAY, NOVEMBER 24, 2017
SWAP COLUMBUS DAY (NO SCHOOL)

WEDNESDAY, APRIL 18, 2018
PROFESSIONAL DEVELOPMENT DAY TS

MONDAY, DECEMBER 25, 2017
CHRISTMAS (NO SCHOOL)

THURSDAY, MAY 17, 2018
PROFESSIONAL DEVELOPMENT DAY TS

TUESDAY, DECEMBER 26, 2017
SWAP VETERAN'S DAY (NO SCHOOL)

MONDAY, MAY 28, 2018
MEMORIAL DAY (NO SCHOOL)

WEDNESDAY, DECEMBER 27, 2017
HOME VISIT (NO SCHOOL)

FRIDAY, JUNE 8, 2018
GRADUATION

FRIDAY, DECEMBER 29, 2017
PROFESSIONAL DEVELOPMENT DAY

FRIDAY, JUNE 22, 2018
PARENT TEACHER CONFERENCES

MONDAY, JANUARY 1, 2018
NEW YEAR'S DAY (NO SCHOOL)

***PLEASE NOTE:** ON PROFESSIONAL DEVELOPMENT DAY'S THERE IS NO SCHOOL FOR CHILDREN ALTHOUGH STAFF WILL BE ATTENDING. (TS=TRAUMA SMART)

