



# **ACE Integration Head Start**

## **Annual Report EL18**

### **(July 1, 2017 – June 30, 2018) –**

### **Advent of Early Learn**



## Introduction

This report was prepared to comply with the Head Start Reauthorization Act of 2008. The act states that:

Each Head Start agency shall make available to the public a report published at least once each fiscal year that discloses information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- (A) The total amount of public and private funds received and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the fiscal year.
- (C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- (D) The results of the most recent financial audit and Federal audit.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.

## ACE Integration Head Start Mission Statement

ACE (Acceptance of Self and others, Creativity and Ecology) Integration Head Start seeks to be an agent of change to families from Bushwick and beyond by providing a high quality bilingual early childhood education, based on the Reggio Emilia philosophy, and a social service program, for children of all abilities and their families so that they are encouraged to lead self-reliant and productive lives



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### Public Funds Received\*\*EL18

Funds received:

Head Start Federal Funds	\$ 1,334,064.01
Head Start – UPK	\$ 335,531.35
Child & Adult Care Food Program (CACFP)	\$ 74,215.38
In-Kind	\$ 349,140
Other	\$ 108,000
<b>Total Funds Received</b>	<b>\$ 2,200,950.74</b>

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### Budgetary Expenditures EL18

Head Start Grant:

Personnel	\$877,202.83
FICA	\$ 671,06.02
Unemployment Insurance	\$ 4,413
Welfare Fund	\$ 2,253
Pension	\$ 76,212
Health Insurance	\$ 132,668
Worker Compensation	\$ 42,358.15
Consumable Supplies	\$ 31,159
Travel	\$ 2,815
Consultants	\$ 75,098
Equipment Purchase	\$ 5,999
Renovation	\$ 36,267
Other Cost	\$ 761,451.84
<b>Total Expenditure (ACS)</b>	<b>\$ 2,115,502.84</b>
<b>NON-ACS</b>	
In-Kind	\$349,140.00
Others	\$108,000.00
Total NON-ACS	\$457,140.00

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**Total Program Budget** **\$2,572,642.84**



\*\*ACE Integration Head Start received no private funding for EL18

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For the EL18 Fiscal Year, 99.5% of ACE Integration Head Start's total expenditures were for program, training and family support. The remaining .5% was for administration.

The above budget reflects services to 110 Head Start children and families.  
Services were provided year round from 8-4pm daily

### **EL 19 Budget (current)**

Budgeted Funds:

Head Start Federal Funds	\$1,818,703.67
Head Start – UPK	\$56,248.57
Child & Adult Care Food Program (CACFP)	\$72,000.00
In-Kind	\$250,000.00
Other	\$20,000.00
<b>Total Funds</b>	<b>\$2,216,952.24</b>

The above budget reflects services to 110 Head Start children and families.  
Services are provided year round from 8-4pm daily.



## Services to Children and Families

Our grant allows us to provide Head Start services to 110 children and families.

### Enrollment:

ACE Integration Head Start is a federally funded delegate agency of NYC's Administration of Children Services. As children leave the program during the year, they are replaced by others. We served 110 children – 69 were 3 years old and 29 were 4 years old. We served 66 families that were 100% below the poverty level with 16 families either receiving TANF or SSI.

10 families were identified as living in Homeless shelters. 6 families were over income. 65% of our children were Hispanic and 34% of our children were Black or African-American.

### Health:

ACE Integration Head Start places a strong emphasis on the overall health and well-being of the children and families we serve.

The center provides to the families and children an array of free services as not to burden the parent with additional cost for maintaining their children's. Health and wellbeing. Periodical, Audiology, dental and vision screening are conducted. The center has partnered with Wyckoff Hospital and Betances Medical Clinic to support families with the additional preventive Health services.

The Social Services Unit – (Family workers- Mental Health – Registered Nurse and Nutritionist) work with the families in identifying additional resources as needed to support a healthy family. 100% of all the children in the center were served during the 2017-2018. The Nutritionist prepares all weekly menus and follows the Child and Adult Center Food Program (USADA) guidelines.

The center incorporates whole grains and the serving 1% milk, as well as the reduction of usage in sugar, fat, and sodium in meals served to the children. Workshops are provided on healthy eating in the classrooms and introduction workshops on the preparation of nutritional snacks and meals at home for the families.



## Parent Engagement:

Parents are a child's first and most important teacher. To assist Head Start parents in taking an active role in their children's education, both now and in the future, the program emphasizes parent involvement. We teach parents about the stages of child development and what they can do to nurture development at each stage.

Head Start parents are encouraged to work with their children at home and to volunteer in the program. The following are a sample of the parent involvement activities held during the 2016-2018 school year:

- Parent Orientations
- Transition Activities
- Monthly Parent Meetings – Classrooms
- Monthly Policy Committee (DAPC) Meetings
- Parent Health and Wellness Fair
- Parent Workshops-
  - *ESL Classes* –
  - *Separation Anxiety for children and parents*
  - *Immigration Information*
  - *Nutrition Workshops*
- Parent Volunteers and Trip Volunteers
- Parent/Teacher Conferences
- Home Visits
- Parent Appreciation Luncheon
- Mother's and Father's Day Breakfast
- Dad Take Your Child to School Day
- National School Choice Event
- Family Thanksgiving Luncheon
- Cultural Celebrations
  - Mexican Heritage
  - Dominican Heritage
  - Caribbean Cultural Week
  - International Luncheon
- Moving on Ceremony
- Family Day Outing.
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### **Transitioning Children to Kindergarten:**

Each year, approximately 60% of our students are expected to enter regular kindergarten with reduced or no support from related services. Our goal is for educational, health and social service resources to have become demystified and for parents to utilize more community resources. We strive to help parents, mothers especially, to feel a greater sense of empowerment as an advocate for their children by the time they leave our care. We conduct the following:

- (1) Family Workers/ Social Service Unit work with parents in becoming their children's advocate as they transition to Head Start from home and from Head Start to elementary school.
- (2) Support, develop and prepare parents to become their children's advocate through transition periods by providing that, at a minimum, of two staff-parent meeting is held toward the end of the child's participation in the program to enable parents to understand the child's progress while enrolled in Head Start.
- (3) Promote the continued involvement of Head Start parents in the education and development of their children upon transition to school by providing education and training to parents to prepare them to exercise their rights and responsibilities concerning the education of their child in the school setting; and by teaching parents to communicate with teachers and other school personnel so that they may participate in decisions related to their child's education.
- (4) Utilize the identified school readiness goals established in the center to support the transition of the child into kindergarten.